

Instructions for submitting individual papers or panels for BRASA 2022

To participate on a panel, you must initiate or renew membership by February 1, 2022. However, you may submit a paper by opening a free account.

Instruções para apresentação de trabalhos individuais ou painéis para BRASA 2022

Para participar num painel, é necessário iniciar ou renovar a filiação até 1 de fevereiro de 2022. No entanto, você pode submeter um trabalho abrindo uma conta gratuitamente.

1)

At brasa.org, click on "Congress" and then click on "Register here" at bottom of the page

Em brasa.org, clique em "Congresso" e depois clique em "Registre-se aqui" no fim da página



BRASA 2022

The Brazilian Studies Association will host its next congress March 9-12, 2022 at Georgetown University in Washington DC. The deadline to submit a paper is November 1, 2021.

REGISTER FOR BRASA 2022

Early registration rates are for Members only and are valid through 1 January 2022. Regular rates begin 2 January 2022. Registration closes 1 February 2022. You must be a current, paid BRASA member in order to enter the program and participate in the congress.

CONGRESS REGISTRATION – US / CANADIAN / EUROPEAN RATES

Faculty: \$ 190 (Early Rate: \$ 150)
Independent Scholar: \$ 125 (Early Rate: \$ 100)
Student: \$ 100 (Early Rate: \$ 75)

VIRTUAL CONGRESS – US/CANADIAN/EUROPEAN RATES

Faculty: \$70 (Early Rate: \$ 60)
Independent Scholar: \$ 60 (Early Rate: \$50)
Student: \$ 50 (Early Rate: \$40)

CONGRESS REGISTRATION – BRAZILIAN / DEVELOPING COUNTRY RATES

Faculty: \$ 100 (Early Rate: \$ 80)
Independent Scholar: \$ 80 (Early Rate: \$ 60)
Student: \$ 60 (Early Rate: \$ 40)

VIRTUAL – BRAZILIAN/DEVELOPING COUNTRY RATES

Faculty: \$40 (Early Rate: \$30)
Independent Scholar: \$30 (Early Rate: \$20)
Student: \$20 (Early Rate: \$10)

DONATIONS

Tolman Graduate Student Travel Award:
Donate \$10, \$20, \$50 or \$100
Brazilian Initiation Scholarship (BIS):
Donate \$10, \$20, \$50 or \$ 100

CANCELLATION POLICY

No refunds for membership fees. The deadline to cancel a Congress registration and receive a full refund, less a 10% processing fee, is 1 February 2022.



2)

If you already have joined, renewed, or created a free account, you can proceed to Login. If not, you must create a new account.

Se você já se filiou, renovou sua filiação, ou criou uma conta gratuita, pode proceder ao Login. Caso contrário, deverá criar uma nova conta.

Home	New Account (Join BRASA / Free Account)	Submit A Paper	Receipts	Contact	Login
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NEW ACCOUNT (JOIN BRASA OR CREATE FREE ACCOUNT)

MEMBERS PERSONAL INFO

First Name*

Last Name*

Country*

Discipline / Field of Study

Email Address*

Password*

Confirm Password*

Affiliation*

3)

If you forget your password, you should be able to retrieve it using your Username, which is always the email address that BRASA has on file.

Se se esquecer da sua senha, você poderá recuperá-la utilizando o seu username, que é sempre o endereço electrónico que a BRASA tem em arquivo.

BRASA LOGIN

PLEASE LOG IN

Username: Username is a
required field

Password: Password is a required
field

Submit

[Register](#)

[Retrieve Password](#)

4)

To Submit a paper, click on "Submit a paper" and then on red link.

Para submeter um trabalho, clicar em "Submit a paper" e depois no link vermelho.



PORTUGUÊS



ENGLISH



BRAZILIAN
STUDIES
ASSOCIATION

Home	New Account (Join BRASA / Free Account)	Renew	My Account	Submit A Paper
Receipts	Reports	Logout	SUBMIT A PAPER	

[CLICK HERE TO CONTINUE TO THE PROPOSAL SUBMISSION SITE](#)

5)

Click on "Submit a new Proposal"

Clique em "Submit a new Proposal"



SUBMISSION MENU | MAIN MENU | LOGOUT | HELP

Submit or Edit a Proposal
To submit a paper or proposal, select the "Submit a New Proposal" link below.

Submit a New Proposal
▶ [Submit A New Proposal](#)

Edit or Track Submitted Proposals
A list of all of the proposals that you have submitted appears below. Click on the appropriate link to edit or delete your proposal.

6)
Select "Individual Paper" or Complete Panel"

Selecione "Individual Paper" ou Complete Panel"

SUBMISSION MENU | MAIN MENU | LOGOUT | HELP

Unit | Sub Unit | Submission Type

Select Proposal Type
Please click on one of the links below to select the type of proposal you wish to submit.

Individual Presentation	Description
Individual Paper	Individual papers, which in the case of acceptance, will be assigned by the program committee to a panel with similar topic.

Session Type	Description
Complete Panel	<p>Complete panels, for which all participants are already included in the initial proposal. Besides the regular presenters, a panel may also include the following roles:</p> <ul style="list-style-type: none">• Chair (required) – Someone who leads the panel and who is responsible for communicating with the conference organization. The chair may or may not present a paper in the panel.• Moderator (optional) – Someone who will discuss the presentations by the end of the panel. The moderator should not be one of the presenters in the panel. <p>Each panel will last for about 2 hours, and should include at least 30 minutes for discussion immediately following the presentations. BRASA suggests panels to have four to five papers. Panels with fewer participants may have other individual papers added to it by the committee. Panels with 5 or more papers are suggested to be divided into multiple panels.</p>

7)
Enter session title, abstract, and mode of presentation (in-person or virtual)

Coloque o título da sessão, resumo, e modo de apresentação (presencial ou virtual)



SUBMISSION MENU | MAIN MENU | LOGOUT | HELP

Unit | Sub Unit | Session Submission Type | Session Submission

Enter information about your Session.

Required fields are marked with an asterisk (*).

***Session Title**

Type title as it should appear in the Program (limit to fifteen words). Your title should NOT be all capitals or all lower-case.

***Abstract**

Please provide a brief description or abstract. You may copy and paste from your word processing program.

*** Mode of Presentation**

While mass vaccination has led to a sharp decline in Covid-19 infections in the United States, Georgetown University cannot guarantee at this time that the entire event will be in person. We are, therefore, planning for an event with some in-person panels and some virtual panels. Panels should not be hybrid (i.e. with some participants in person and some virtual). All panel organizers and individual participants should indicate in-person or virtual participation.

- In-person
 Virtual

Accept and Continue

8)

All panel participants must have an account (either membership or free account) to be in the system. The panel organizer will be able to locate presenters, assign them role, and add paper titles.

Todos os participantes do painel devem ter uma conta (seja de membro ou conta gratuita) para poderem estar no sistema. O organizador do painel poderá localizar os apresentadores, atribuir-lhes funções e adicionar títulos dos trabalhos.



Current Session Participants:: BRASA Test Panel

Chosen "Roles" are designated by the *

# Person/Individual Submission	Role/Individual Submission Type	Action
No Participants Listed		

Step 1. Add Papers.

To add a paper title and author(s) to the session listing above click the "Add a Paper" button.

Add a Paper

Step 2. Add other participants (Chairs, Discussants).

Use the search box to the right to type in a last name, and search the database for the participants you wish to add to your session.

Last Name

Search by Last Name

Step 3. Accept and continue.

When your session is fully populated click "Accept and Continue."

Accept and Continue